

Macomb Community Action Advisory Board
Budget Committee Meeting
February 18, 2009

The Macomb Community Action Advisory Board Budget Committee met on Wednesday, February 18, 2009 in the VerKuijen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

John Bierbusse, Chair
Jessica Cheshire
Commissioner Flynn
Pastor Mack
Betty Slinde
Commissioner Sprys

MEMBERS EXCUSED:

Norman Bordo
Ron Chriss
Nellie Martin
Hazel Rivers

STAFF PRESENT:

Frank Taylor
Madeleine Olszak
Holly Ehrke

1. Call to Order

The meeting was called to order by Chair Bierbusse at 12:00 p.m.

2. Determination of a Quorum

It was determined that a quorum was established with 6 members present.

3. Recommendation to Approve the Agenda

Mr. Taylor stated there was an additional item to add to the agenda. Under Agenda Item number 11 Other Business (b) - American Recovery and Reinvestment Act.

Betty Slinde, supported by Commissioner Flynn, made a motion to approve the Agenda with the addition of Agenda Item number 11 Other Business (b) - American Recovery and Reinvestment Act. Motion carried.

4. Recommendation to Approve January 21, 2009 Minutes

Commissioner Flynn, supported by Betty Slinde, made a motion to approve the January 21, 2009 minutes. Motion carried.

5. Public Comment

Chair Bierbusse stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair Bierbusse proceeded with the meeting.

6. Recommendation to Approve January 2009 Financial Statements

Ms. Olszak reported on the January 2009 Financial Statements.

Questions and discussion followed.

Commissioner Flynn supported by Commissioner Sprys, made a motion to approve the January 2009 Financial Statements. Motion carried.

7. Recommendation to Receive and File Budget Summary

Ms. Olszak presented the Budget Summary. She stated:

- We have received increased in CSBG funding from DHS in the amount of \$6,856.
- The Head Start Program has increased its NSIP funding, based on projections for revenues in the amount of \$30,000.
- The General Community Program (GCP) has received a new grant LIHEAP Deliverable Fuels. The grant will cover the period of February 1, 2009 to September 30, 2009.

Betty Slinde, supported by Pastor Mack, made a motion to receive and file the Budget Summary. Motion carried.

8. Recommendation to Receive and File Special Assistance Grant Summary

Ms. Olszak presented the Special Assistance Grant Summary.

Jessica Cheshire, supported by Commissioner Flynn, made a motion to receive and file the Special Assistance Grant Summary. Motion carried.

9. Recommendation to Receive and File Cash Donations Report

Ms. Olszak presented the Cash Donations Report.

Commissioner Flynn, supported by Pastor Mack, made a motion to receive and file the Cash Donations Report. Motion carried.

10. Five Year Comparison on Major Funding Sources Update

Ms. Olszak presented the Five Year Comparison on Major Funding Sources Update. She presented the funding amount for each MCCSA Program from 2004 through 2009, reporting increases and decreases in funding for the programs.

Commissioner Flynn, supported by Jessica Cheshire, made a motion to receive and file the Five Year Comparison on Major Funding Sources update. Motion carried.

11. Other Business

- a. Recommendation to Approve MCAAB By-Laws with Revisions to Full Board

Mr. Taylor presented the MCAAB By-Laws for possible modifications:

- (Page 3 of 10) Determine rules and procedures for the Parents Policy Council in accordance with the federal Head Start regulations, as well as, federal and state statutes and approve the Parents Policy Council By-Laws.
- (Page 7 of 10 section 7.1 Election of Officers) All voting shall be an open voting process in accordance with the Open Meetings Act.

Discussion followed.

Commissioner Flynn, supported by Jessica Cheshire, made a motion to present the MCAAB By-Laws modifications to the Full Board in March for approval. Motion carried.

- b. American Recovery and Reinvestment Act.

Mr. Taylor stated the President has signed the American Recovery and Reinvestment Act. This Act will:

- Increase funding to the Weatherization Program from \$671,000 to \$8.6 million.
- Increase Weatherization units from 212 units to 1,100 – 1,300 units weatherized.
- Provide funding to Open Community Action Center Satellite Offices in Roseville, St. Clair Shores and Washington Township.
- Provide funding to hire 3 Field Workers and 4 Weatherization Inspectors full time.

Discussion followed.

12. Emerging Issues

There were no Emerging Issues.

13. Adjournment

The meeting adjourned at 1:04 p.m.

Respectfully Submitted

Holly Ehrke, Secretary